

## IELTS Academic Writing- Verbs for Describing Processes

*Use the verbs below to describe one or more processes, e.g. from the flowcharts in IELTS Academic Writing Part One.*

- 1 accept – reject
- 2 add – take away
- 3 adjoin/ touch
- 4 adjust/ alter/ change – remain/ keep
- 5 affect
- 6 allow/ let – prevent
- 7 appear – disappear
- 8 apply/ put on
- 9 arrange/ organise/ put into order
- 10 assemble/ put together – disassemble/ take apart
- 11 assess/ evaluate/ judge
- 12 attach/ connect – take off
- 13 bear/ carry
- 14 bend/ flex – flatten
- 15 blow – suck
- 16 break – fix/ mend/ repair
- 17 breathe in/ inhale – breathe out/ exhale
- 18 bring to a close/ complete/ finish – begin/ start/ undertake
- 19 bring together/ gather – spread (out)
- 20 bring – take
- 21 broadcast/ transmit – receive
- 22 bury – dig up
- 23 cause/ lead to
- 24 check/ confirm
- 25 choose/ select – reject
- 26 classify/ sort
- 27 coat/ cover/ wrap – remove/ strip
- 28 collate/ collect/ combine/ put together – distribute/ disseminate
- 29 consist of
- 30 construct/ create/ make/ produce – destroy
- 31 contribute to
- 32 deflate – inflate
- 33 develop
- 34 dispose of/ throw away – keep/ store
- 35 divide/ share/ split – keep together
- 36 drip/ leak
- 37 drop – pick up
- 38 dry – moisten
- 39 empty – fill
- 40 enter/ go in – come out/ leave
- 41 evaporate – condense
- 42 expand/ grow – shrink
- 43 fall – rise
- 44 fasten – unfasten



- 45 ferment
- 46 float – sink
- 47 flow
- 48 follow – lead
- 49 form/ make up
- 50 freeze – melt
- 51 grind
- 52 happen/ occur
- 53 harden – soften
- 54 heat – cool
- 55 hide – reveal/ show
- 56 hold (in place) – let go/ release
- 57 insert/ slot into – pull out
- 58 lengthen – shorten
- 59 lie (next to/ above)
- 60 lift/ raise – lower
- 61 loosen – tighten
- 62 mix/ put together – separate
- 63 narrow – broaden/ widen
- 64 overtake/ pass
- 65 pack – unpack
- 66 place/ put
- 67 pour/ spill
- 68 prepare/ set up
- 69 press/ squeeze/ squash
- 70 pull – push/ press
- 71 pump
- 72 radiate
- 73 reach – fall short
- 74 release – trap
- 75 roll/ turn
- 76 screw/ rotate/ turn/ twist
- 77 sieve
- 78 slide/ slip
- 79 squeeze – stretch
- 80 stay the same – change/ vary
- 81 stick
- 82 rip/ tear
- 83 thread
- 84 use to
- 85 wind – unwind
- 86 wipe

## Verbs to describing processes prepositions practice

Without looking above for now, add one preposition/ adverb to each of the gaps below.

- add – take \_\_\_\_\_
- arrange/ organise/ put \_\_\_\_\_ order
- assemble/ put together – disassemble/ take \_\_\_\_\_
- attach/ connect – take \_\_\_\_\_
- breathe \_\_\_\_\_ / inhale – breathe \_\_\_\_\_ / exhale
- bring \_\_\_\_\_ a close/ complete/ finish – begin/ start/ undertake
- bring together/ gather – spread (\_\_\_\_\_)
- bury – dig \_\_\_\_\_
- cause/ lead \_\_\_\_\_
- consist \_\_\_\_\_
- contribute \_\_\_\_\_
- dispose \_\_\_\_\_ / throw \_\_\_\_\_ – keep/ store
- drop – pick \_\_\_\_\_
- enter/ go \_\_\_\_\_ – come \_\_\_\_\_ / leave
- hold (\_\_\_\_\_ place) – let go/ release
- insert/ slot \_\_\_\_\_ – pull \_\_\_\_\_
- prepare/ set \_\_\_\_\_

Look below the fold for hints.

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### Mixed answers

apart  
away  
away  
in  
in  
in  
into  
into  
of  
of  
off  
out  
out  
out  
out  
out  
out  
to  
to  
to  
up  
up  
up

Compare your answers to the first worksheets. Other answers might be possible.

### Verbs for describing processes opposites practice

Put one word into each gap below, using the antonyms and synonyms to help you.

- accept – \_\_\_\_\_
- add – \_\_\_\_\_
- allow/ \_\_\_\_\_ – prevent
- appear – \_\_\_\_\_
- assemble/ put together – \_\_\_\_\_ / take apart
- \_\_\_\_\_ / connect – take off
- bend/ flex – \_\_\_\_\_
- \_\_\_\_\_ – suck
- break – fix/ mend/ \_\_\_\_\_
- breathe in/ inhale – breathe out/ \_\_\_\_\_
- \_\_\_\_\_ – take
- broadcast/ \_\_\_\_\_ – receive
- bury – \_\_\_\_\_
- choose/ \_\_\_\_\_ – reject
- coat/ \_\_\_\_\_ / wrap – remove/ strip
- collate/ collect/ combine/ \_\_\_\_\_ – distribute/ disseminate
- construct/ create/ make/ produce – \_\_\_\_\_
- \_\_\_\_\_ – inflate
- dispose of/ \_\_\_\_\_ – keep/ store
- \_\_\_\_\_ / share/ split – keep together
- \_\_\_\_\_ – moisten
- \_\_\_\_\_ – fill
- \_\_\_\_\_ / go in – come out/ leave
- \_\_\_\_\_ – condense
- expand/ grow – \_\_\_\_\_
- fasten – \_\_\_\_\_
- float – \_\_\_\_\_
- \_\_\_\_\_ – lead
- \_\_\_\_\_ – soften
- \_\_\_\_\_ – cool
- hide – \_\_\_\_\_ / show
- hold (in place) – let go/ \_\_\_\_\_
- \_\_\_\_\_ – pull out
- \_\_\_\_\_ – shorten
- lift/ raise – \_\_\_\_\_
- loosen – \_\_\_\_\_
- mix/ put together – \_\_\_\_\_
- narrow – broaden/ \_\_\_\_\_
- pack – \_\_\_\_\_
- \_\_\_\_\_ – push/ press
- \_\_\_\_\_ – fall short
- \_\_\_\_\_ – trap
- stay the same – change/ \_\_\_\_\_
- wind – \_\_\_\_\_

Use the mixed answers on the next page to help.



**Mixed answers**

attach  
blow  
bring  
cover  
deflate  
destroy  
dis...  
divide  
dry  
empty  
enter  
evaporate  
flatten  
follow  
harden  
heat  
insert  
lengthen  
let  
lower  
pull  
put together  
reach  
reject  
release  
release  
repair  
reveal  
select  
separate  
shrink  
sink  
throw away  
tighten  
transmit  
un...  
vary  
widen

*Check your answers with the first worksheets. Other answers may be possible.*

*Find at least five words above which can take the prefix “re-” (there are many more).*

*Make the passive of all the verbs above that you can (some are never used in the passive).*

*What is the difference between “It increases” and “It is increased”?*