

IELTS Writing- Guided Answer Sheet

Please sit down with just a pencil, eraser and stopwatch, and with the required time to do the task(s) without stopping. Stop exactly at the exam time limit (20 minutes for Task 1, 40 minutes for Task 2, 60 minutes for both), following the instructions at the bottom of this sheet if you want to do more work on it before you hand it in to your teacher. Write the time started before looking at the question, then look at the question and do the steps below in order.

Time when you first look at the question: _____.

Write any **brainstorming** you do here (optional)

Write your **plan** here:

Topic of main paragraph 1: _____.

Topic of main paragraph 2: _____.

Topic of main paragraph 3 (optional): _____.

Time when planning finished and start actually writing:

Write your answer(s) here:



Approximate number of words when time ran out: _____.

You may now spend extra time on your task before handing it in to your teacher if you like, but:

- Please use a different pen or pencil
- No eraser use at this stage

Extra time spent after finishing the timed task: _____.

Actions taken after finishing the timed task:

- ◇ Edited/ Proofread again
- ◇ Added text at the end to make the word limit
- ◇ Added text in the middle to make the word limit
- ◇ Added more complex or suitable language from the course
- ◇ Added more complex or suitable language from other sources (Please describe other sources here: _____)
- ◇ Used a dictionary